



BTG Board Meeting MINUTES
1/8/2025 from 10am – 11am

Join Zoom Meeting

<https://us02web.zoom.us/j/84772434010>

Meeting ID: 847 7243 4010

In Attendance:

Hawai'i County:	1 2 X	Brandee Menino (BTG Chair, CAP Co-Chair) Kristen Alice <i>Proxy for Paul Normann (CAP Co-Chair)</i> Sharon Hirota (Hawaii County Rep)
Kaua'i County:	3 X 4	Makana Kamibayashi (BTG Vice-Chair, KCA Chair) Mia Carroll, YWCA (KCA Vice-Chair) Pua Rubin <i>Proxy for Farah Aquino (Kauai County Rep)</i>
Maui County:	5 6 7	Maude Cumming (MHA Chair) Sue Sadecki (MHA Vice-Chair) Christopher Kish (Maui County Rep)
HMIS Lead / Collaborative Applicant:		Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Guests:		<ul style="list-style-type: none"> • Valerie Aquirre (DOE-Maui) • Moana Andrew (MHA-CMOM) • Clint Tanaka (DHS-HPO) • Kuuipo Keopuhiwa (CAP-CCH) • Demi Trujillo (DOE-Maui) • Amber Nakihei (MHA-FLC) • Dr. Ashley Kelly (MHA-FLC) <i>left at 10:40am</i> <p align="right">Members Present: 7 of 9 @ 10:15 am Recorder: Makana Kamibayashi</p>

Call to Order	<p>Welcome & Housekeeping –</p> <ul style="list-style-type: none"> • Established quorum and meeting called to order @ 9:05am. • At 10:15am 7 of 10 BTG Board Members are in attendance. 	Meeting called to order @ 10:15am by BTG Chair, Brandee Menino
BTG Board	<p>Board Meeting Minutes</p> <ul style="list-style-type: none"> • Approve 12/5/2024, Board Meeting Minutes Correction to reflect: Kuuipo K (CAP-CCH) <p>2025-26 BTG Board Members</p> <ul style="list-style-type: none"> • New BTG Board Members are made of each local chapter's officer selections. • Local Chapters hold their Officer selections in December for new leadership to begin in January. 	<p>Action: To approve 12/5/2024 BTG Board Meeting Minutes</p> <p>Motion: Maude Cumming 2nd: Sue Sadecki VOTE: APPROVED with correction</p>



	<ul style="list-style-type: none"> Each Island Chapter reports on their newly appointed officers as follows: <p><u>Maui/Maui Homeless Alliance (MHA)</u> Chair: Maude Cumming (Family Life Center) Vice-Chair: Sue Sadecki (Ka Hale A Ke Ola/KHAKO) Secretary: Thelma Akita Kealoha (Catholic Charities Hawaii) Treasurer: Gay Sibonga (Maui Economic Opportunity) County Rep: Christopher Kish</p> <p><u>Kauai/Kauai Community Alliance (KCA)</u> Chair: Makana Kamibayashi (Family Life Center) Vice-Chair: Christopher “Kawai” Gampon (Catholic Charities Hawaii) Secretary: none/TBD Treasurer: Crystal Caday-Bargayo (PAL Hawaii) County Rep: Farah Aquino</p> <p><u>Hawaii Island/Community Alliance Partners (CAP)</u> Co-Chairs: Brandee Menino & Paul Normann Secretary: Treasurer: County Rep: Sharon Hirota</p> <p>2025-26 BTG Officers Nominations & Elections</p> <ul style="list-style-type: none"> BTG Officers Term of service: Jan 2025 thru Dec 2026 Positions: BTG Chair, BTG Vice-Chair, BTG Secretary Nomination for BTG Chair: Brandee Menino (CAP Co-Chair) Nomination for BTG Vice-Chair: Makana Kamibayashi (KCA Chair) Nomination for Secretary: Sue Sadecki (MHA Vice-Chair) New BTG Officers voted and approved <p>BTG Committees</p> <ul style="list-style-type: none"> Advocacy & Awareness, HMIS-Data, CES Oversight, Planning & Organizational Development All committees to meet on a regular basis All committees to provide Minutes from their monthly meetings to support BTG’s NOFO application process. Committee Chairs to fulfill these obligations BTG Committees to meet with Local Chapter committees to align BTG and local-island efforts. Committees to establish meeting cadence BTG Board members to participate in multiple committees. Each committee should include members from all 3 islands. <p>HMIS Data & CES Oversight Committee: Chair, Maude Cumming BTG Planning & Organizational Dev Committee: Chair, Makana Kamibayashi Advocacy & Awareness Committee: Chair, Paul Normann</p>	<p>ACTION: To appoint 2025-26 BTG Chair, Brandee Menino. Motion: Makana Kamibayashi 2nd: Maude Cumming Vote: APPROVED</p> <p>ACTION: To appoint 2025-26 BTG Vice-Chair, Makana Kamibayashi. Motion: Maude Cumming 2nd: Chris Kish Vote: APPROVED</p> <p>ACTION: To appoint 2025-26 BTG Secretary, Sue Sadecki. Motion: Makana Kamibayashi 2nd: Chris Kish Vote: APPROVED</p>
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	<ul style="list-style-type: none"> Please provide committee meeting schedule to next BOD mtg 	
<p>Collaborative Applicant & HMIS Lead:</p> <p>KMNH Ka Mana O Na Helu Carlos Peraro & Alison Hinazumi</p>	<p>Collaborative Applicant & HMIS Administrator: Ka Mana O Na Helu</p> <p>CoC NOFO</p> <ul style="list-style-type: none"> Committees: Advocacy & Awareness, Planning/Org Development, Data, CES Oversight, and LEP workgroup. Suggestion for all committees to meet and record minutes. These minutes are helpful to show what occurs over the year and can provide reference for sections of the NOFO. <p>CoC Builds NOFO</p> <ul style="list-style-type: none"> Award notice should come in 1st qtr. of 2025. <p>Access Policy</p> <ul style="list-style-type: none"> Data Committee meeting to discuss access policy <p>Sheltered Point In Time Count</p> <ul style="list-style-type: none"> The night in question for the 2025 Sheltered Point In Time Count is Wednesday, January 22nd, 2025 All persons in Shelters on that night will be included in this years PITC KMNH will send out the information to the shelters/programs Suggestion: shelters should run data quality report and clean up data. Brandee Q: new drop-in nightly shelter opened in Hilo operated by SA (Roxanne Costa) funded through OhanaZone KMNH: will get ahold of POC for data inquiry Maude Q: status on Puuhonua Tent Shelter on Maui? KMNH A: tentative closing end of March, no new participants being added. RedCap platform for Unsheltered PITC Data collection is in testing stage for projected use in 2026 Counts. Will have more details in February. Maude Q: Will this enable in-field survey collection with iPad? KMNH A: Yes, survey can be conducted without internet connection and then be completed and entered when connection resumes. Maude Q: Is there confirmation of Puuhonua o Nene's closure? Chris A: No response to confirm closure in March. Keeps bouncing from PVH to HomeAid Hawaii Maude Q: Puuhonua will be counted for PITC? KMNH A: Yes, they will be included in the 2025 sheltered count 	



<p>State Agencies Update:</p> <p>DHS-HPO: Clint Tanaka</p>	<p>UPDATES FROM STATE AGENCIES</p> <p>STATE MEDICAID</p> <ul style="list-style-type: none"> No update, not in attendance <p>STATE HOMELESS PROGRAMS OFFICE: Clint Tanaka</p> <ul style="list-style-type: none"> Continuing to work on executing agreements for the 2nd allocation of HUD-RUSH funds Working through the final contract details with providers. Funding to support project-based rental assistance and outreach services Mahalo for your patience, any questions call HPO-Clint's office <p>OFFICE OF HOUSING & HOMELESSNESS SOLUTIONS (OHHS-GCH)</p> <ul style="list-style-type: none"> No update, not in attendance <p>Dept of Education</p> <ul style="list-style-type: none"> No updates 	
	<p>Announcements & Adjourn</p> <ul style="list-style-type: none"> BTG Board Meeting Adjourned @ 11:05am BTG Board Meeting on WED 2/5/2025 11am-12pm, via zoom. Hosted by BTG Vice-Chair, Makana K. Chapter Chairs please send your membership/attendance roster to Brandee and Makana before the meeting. 	<p>BTG Board Meeting adjourned @ 11:05 am by Brandee Menino, BTG Chair</p>

APPROVED