



**BTG Board Meeting MINUTES
October 2, 2024 from 9am – 10am**

Join Zoom Meeting
<https://us02web.zoom.us/j/84772434010>
 Meeting ID: 847 7243 4010

In Attendance:

Hawai'i County:	1 2 3	Brandee Menino (BTG Chair, CAP Co-Chair) Paul Normann (CAP Co-Chair) <i>left at 9:59am</i> Sharon Hirota (Hawaii County Rep)
Kaua'i County:	4 5 6	Makana Kamibayashi (BTG Vice-Chair, KCA Chair) Mia Carroll, YWCA (KCA Vice-Chair) Farah Aquino (Kauai County Rep)
Maui County:	7 8 9 10	Maude Cumming (BTG Past Chair) Sherry Kupau <i>proxy for Dr. Ashley Kelly (MHA Chair)</i> Lisa Kahaleauki <i>proxy for Thelma Akita-Kealoha (MHA Vice-Chair)</i> Chris Kish (Maui County Rep)
HMIS Lead / Collaborative Applicant:		Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Guests:		<ul style="list-style-type: none"> • Clint Tanaka (DHS-HPO) • Alana Souza (MQD) <i>left at 10:01am</i> • Jon Fujii (MQD) • Melody Lopez (KCA-CCH) <i>left at 10:02am</i> • Ipo Keopuhiwa (CAP-CCH) • Sue Sadecki (MHA-KHAKO) • Christopher Molina (KCA-LT) • Emma White (KCA-HSCADV) • Amber Nakihei (MHA-FLC) • Carlos Palma (CAP-HIHR) • Rita Palma (CAP-HIHR) <p align="right">Members Present: 10 of 10 @ 9:04 am Recorder: Makana Kamibayashi</p>

Call to Order	Welcome & Housekeeping – Established quorum and meeting called to order @ 9:04am by BTG Chair, Brandee Menino	Brandee Menino, BTG Chair
BTG Board	Board Meeting Minutes <ul style="list-style-type: none"> • Approve Sept 4th, 2024, Board Meeting Minutes • Correct spelling of “Sue Sadecki” 	Motion: Approve 09/04/2024 BTG Board Meeting Minutes Motion: Paul Normann 2 nd : Sharon Hirota



		VOTE: APPROVED w/spelling corrections
State Agencies: DHS MQD DHS-HPO OHHS-GCH	UPDATES FROM STATE AGENCIES DHS-MQD (MedQuest): Jon Fujii & Alana Souza <ul style="list-style-type: none"> • MQD proposes that BTG provide a provisional verification letter for new CIS providers who are becoming BTG Members • MQD will review the status of the potential CIS provider with the CoC. • Discussion: BTG represents 3 local chapters that have their own island memberships with guidelines that differ. • Carlos-KMNH: Question lies more with how the CIS provider is functioning within the community. • MQD's request is for local chapter membership status only not HMIS access. • Maude Q: as the funder what information do you provide to the CIS provider, request to include historical information of CoC member responsibilities? • Jon A: we have a generic understanding of the CoC's but are willing to integrate CoC education. • Sharon Q: each island has members; can you provide information on the agency and the services they are providing? • Alana: No inquiring new CIS providers will be needing this letter yet. • See PIC's Provisional Letter as sample DHS-HPO (Homeless Programs Office): Clint Tanaka <ul style="list-style-type: none"> • HUD-RUSH update - working through the process, moving forward with plans to get it out into the community as soon as possible. OHHS-GCH (Gov's Coordinator on Homelessness) <ul style="list-style-type: none"> • no update 	Medicaid Team: Jon Fujii & Alana Souza DHS-HPO: Clint Tanaka, Homeless Programs Administrator OHHS-GCH: Unconfirmed
CA/HMIS Lead: KMNH Carlos Peraro & Alison Hinazumi	Collaborative Applicant & HMIS Administrator: KMNH CoC NOFO Update <ul style="list-style-type: none"> • Thank you to providers and local chapters that responded to narrative questions. • Finalizing the evaluation segment for the projects applying. • Submission to HUD due: 10/30/2024, CA's application for BTG will be on time. CoC Builds NOFO Update <ul style="list-style-type: none"> • On track for November submission. • Submission to HUD due 11/21/2024. HMIS Access Policy <ul style="list-style-type: none"> • KMNH received an email from Project Vision to request access to CES training 	



	<ul style="list-style-type: none"> • Makana Q: Has PVH met HMIS quality standards and their understanding of HMIS and CES? Early 2024 HMIS data standards were a huge concern for BTG and seemed to go unresolved. • PVH challenged with staffing issues. • PVH ES project will be closing, no timeline stated. • Previous understanding of PVH ES was that shelter residents would exit to Kauhale housing. • BTG Questions for PVH ES project: <ul style="list-style-type: none"> • Homeless verification and program eligibility determination and documentation? • Estimated closing date of project? • Who will do Access-Point responsibilities? • What qualifies someone to get into Kauhale? CES Referral? • What kind of housing? • BTG Concern: adding 150+ to the Maui BNL with no access point responsibility and resource connection for housing solutions. • KMNH will loop back and get more information. 	
<p>Brandee Menino</p>	<p>Statewide Homeless Awareness & Housing Solutions Conference</p> <ul style="list-style-type: none"> • Registration Available, website is live! https://www.partnersincareoahu.org/hhbc • Persons of Lived Experience Opportunity <ul style="list-style-type: none"> ○ Registration Fee Waived, See website ○ Travel Vouchers for \$950 each for two-day conference for 6 individuals of lived expertise. ○ Logistics for travel by Island Chapter CoCs for two persons of lived experience to attend conference ○ Rooms available at UHM East-West Center - \$150/night or St. Stephen’s Diocesan Center. ○ PIC – asking for NI volunteers to help with ground transportation to/from conference & airport if flights arrive around the same time, let Brandee know ASAP if Maui & Kauai chapters are able to accommodate • The Kūkulu Kumuhana Award Nomination <ul style="list-style-type: none"> ○ PIC will waive registration fee for awardee ○ BTG Local chapters will seek chapter approval to pay for the air-travel for the awardee from their island. ○ BTG awardees due by 10/18/24. • Commemorate recent losses: Twinkle Borge. <ul style="list-style-type: none"> • If any others submit information to Brandee by 10/18/24. 	<p>Motion: BTG to provide (3) Kukulu Kumuhana Award winners, 1 from each BTG Island Chapter and that each Island Chapter would seek local chapter approval to provide air-travel for awardees.</p> <p>Motioned: Sharon Hirota 2nd: Farah Aquino VOTE: APPROVED</p>
<p>Brandee Menino</p>	<p>CoC Planning Activities and Schedule</p> <ul style="list-style-type: none"> • BTG General Membership Meeting <ul style="list-style-type: none"> • Thursday, 12/5/2024 9am-10am via Zoom • Local Chapter Chairs to disseminate to their chapters 	



	<ul style="list-style-type: none"> • Twice a year BTG has General Membership meeting. • Request for Topics: CoC education • Capacity Building • Strategic Planning for BTG 	
	<p>Announcements & Adjourn</p> <ul style="list-style-type: none"> • BTG Board Meeting Adjourned @ 10:25am • The next Meeting is scheduled for November 6th, 2024, 9-10 am via Zoom 	<p>Brandee Menino, BTG Chair</p>