



Board Meeting MINUTES
August 7, 2024 from 9am – 10am

Join Zoom Meeting
<https://us02web.zoom.us/j/84772434010>
 Meeting ID: 847 7243 4010
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In Attendance:

Hawai'i County:	1 2 3	Brandee Menino (BTG Chair, Chapter Vice-Chair) Sharon Hirota Paul Normann
Kaua'i County:	4 5 6	Makana Kamibayashi (BTG Vice-Chair, Chapter Chair) Crystal Caday-Bargayo for Mia Carroll, YWCA (KCA Vice-Chair) Farah Aquino (Kauai County Rep)
Maui County:	7 8 9 10	Maude Cumming (BTG Past Chair) Dr Ashley Kelly (Chapter Chair) Thelma Akita-Kealoha (Vice-Chair MHA) Chris Kish, County of Maui
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		<ul style="list-style-type: none"> • Sue Sadeki (KHAKO Maui) • John Fujii, Hawaii Medicaid • Clint Tanaka, HPO • Melody Lopez, CCH Kauai • Ipo Keopuhiwa, CCH • Pua Rubin, Kauai County • Kimo Carvalho, HomeAid Hawaii • Kristen Alice, Hope Services Hawaii <p>Members Present: 10 of 10 @ 9:05 am Recorder: Thelma Akita-Kealoha</p>

Call to Order	Welcome & Housekeeping - Establish Quorum	Brandee Menino, BTG Chair
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	<p>Board Meeting Minutes</p> <ul style="list-style-type: none"> Approve July 3, 2024 Board Meeting Minutes 	<p>Thelma Kealoha, BTG Secretary Maude motion Paul second Approved with changes</p>
<p>Alison Hinazumi & Carlos Peraro, Ka Mana O Na Helu</p>	<p>Collaborative Applicant and HMIS Administrator</p> <p>1. NOFO 2024</p> <ul style="list-style-type: none"> https://grants.gov/search-results-detail/355762?utm_source=Master+Email+List&utm_campaign=Of2dddd42c-EMAIL_CAMPAIGN_2024_08_01_06_11&utm_medium=email&utm_term=0_-Of2dddd42c-[LIST_EMAIL_ID] Regular year to year, NOFO dropped last week, reviewing and will be issuing an RFP, this will be posted to the website and will notify chapter chairs to get the word out. One big change, HUD is shifting to a two year in one area and the currently year to year in the other. BTG CoC application will be two years and the priority listing, individual programs portion will be year to year. HUD will use the CoC app (all tables and narratives) for this year and next year. Need to submit a strong application this year to determine the funding for the two years. Priority listing will be year to year; will still do the review, ranking, funding allocation and submit. \$3.25 Million up slightly from last year. RFP will be out by the end of this month. (Maude) we need to submit an app that covers the two years? (Carlos) Need to submit a strong CoC application to determine how applications will be funded. HUD will use this application and apply it for two years. Individual project applications will need to be done year to year the same as now. 	



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	<ul style="list-style-type: none"> ● (Makana) – how does this affect counties like Kauai which does not have CoC funding, will this affect or limit chances. (Carlos) Suggest doing it this year, feel like it will be a similar process, evaluate how projects are performing and funding ● (Brandee) Webinar, alliances web (Brandee to forward newsletter). Agencies who never applied before, attend the webinars so can understand the bigger picture. Due Oct 30, 2024. Hopefully will give providers time to respond and then evaluate. ● (Sharon) When NOFO posted, who is on the committee to review, and who selects the committee. Carlos hasn't selected yet but KMNH does the selection, know committee members after the fact and in the application (next Tuesday) ● (Alison) Will be sitting on the HUD webinar next week ● (Jon) Asking about process and flow of RFP. Brandee clarifying that KMNH is contracted by BTG as our collaborative applicant, reviewing NOFO and putting out the RFP on behalf of BTG, will put the RFP on the website, notify chapter chairs. ● (Maude) I would strongly advise people interested in applying and responding to the current RFP to read the prior years NOFO in advance of applying. The funding requires a 25% match, and there are other requirements. Encourage people to prepare all year long – what have you done, funding amount you are planning on requesting, this will help applicants make a more robust application. ● Those awarded have the highest points will be funded first, after review and scoring of proposals. 	<p>Brandee sending out newsletter regarding this</p> <p>KMNH will send out info on webinar</p>
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- Press Release:
[https://www.hud.gov/press/press_releases_media_advisories/HUD No 24 198?utm_source=Master+Email+List&utm_campaign=Of2dddd42c-EMAIL CAMPAIGN 2024 08 01 06 11&utm_medium=email&utm_term=0_-Of2dddd42c-%5BLIST EMAIL ID%5D](https://www.hud.gov/press/press_releases_media_advisories/HUD_No_24_198?utm_source=Master+Email+List&utm_campaign=Of2dddd42c-EMAIL_CAMPAIGN_2024_08_01_06_11&utm_medium=email&utm_term=0_-Of2dddd42c-%5BLIST_EMAIL_ID%5D)

2. NOFO CoC Builds:

- Press Release:
[https://www.hud.gov/press/press_releases_media_advisories/HUD No 24 187](https://www.hud.gov/press/press_releases_media_advisories/HUD_No_24_187)
- COC Builds NOFO sent yesterday along with additional materials. New project that BTG can apply for. Issuing a letter of intent as the collaborative applicant. Will take the same steps as the regular NOFO in order to submit a proposal. Planning on sending a letter of intent as the first step to see what kind of interest is out there.
- Key notes – 2 to 5-year project, includes specific the eligible activities, match requirement is 25% - it's a big match commitment, specific requirements, include capital costs, new PSH units, CoC activities can be no more that 20%, admin cost no more than 10%. This is not with esnaps but through grants.gov.
- Will be focusing on getting the regular NOFO RFP out first, will send out a letter of intent – it will be posted on the website and chairs of each chapter will be notified to send out an announcement to their chapter. This an RFP will come out after the regular RFP, deadline will be due in November 21st. Short summary, key points to gage level of interest. Those that respond will get the announcement for the RFP as well as chapter chairs and the RFP will be on the HMIS website.



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	<ul style="list-style-type: none"> • (Sharon) What does the timeline look like and who decides on the committee doing reviews for proposals? (Carlos) we are looking at the end of the month to release the letter of intent, no definitive timeline right now. Suggestion is to start reading the regular NOFO to help formulate a plan for organizations to submit for the CoC Builds (one CoC Builds application). KMNH trying to give folks ample time to apply. Builds NOFO evaluation is quite different from the other NOFOs. Total funding can apply for \$3.25 million. Sharon wondering if County can leverage funds for housing, they have two RFPs coming out soon too. Brandee – webinar for this? Not announced yet. Jon – looks like there are 6 goals, willing to assist with some of the coordination and partnerships to help with the CoC proposal. Brandee – we have three counties that have different activities, HUD views this as one community, appreciate the offer from Jon with the health insurance plans that is outside the system. Committed to the population we work with. <p>3. HMIS Access Policy</p> <ul style="list-style-type: none"> • Data Committee reporting (Maude Data Committee Chair) • Data committee met yesterday, three items for discussion: <ul style="list-style-type: none"> ○ CCH requesting to reinstate staff after suspension for breach of confidentiality ○ Data request by AMHD – Dr Patterson made this data request on July 10th for website content that BTG has – PITC dashboard, year to year PITC analysis. Requesting those files, not difficult for KMNH to do, at no cost because we have already have this available, use of internal maps internally. Data Committee is recommending and asking BTG board to approve this request. • Brandee requesting to defer HMIS Policy and other items from data committee to next meeting, okay with Alison <p>4. Other</p> <ul style="list-style-type: none"> • 	<p>Maude motions, Makana second. Motion carries.</p>
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<p>Clint Tanaka, Homeless Programs Office, Jon Fujii Med Quest/Medicaid</p>	<p>Updates from State Agencies</p> <ol style="list-style-type: none"> 1. State Med Quest/Medicaid <ul style="list-style-type: none"> ● 1115 waiver expired July 31, 2024 but will be extended, renewed every 5 years through Medicaid services, application was received and complete. Lot of States are re-applying or making amendments. Have CIS integration services, housing benefit (services) current waiver and applying to expand, CIS+, medical respite, 6 months’ rent (need of or losing current housing), utilities. Looking at approval for January 2025. CMS asked to remove anything that hasn’t been approved in any other states, will slow down process – Native Hawaiian healing practices was removed due to this request. 2. HPO <ul style="list-style-type: none"> ● Second allocation of HUD Rush, received the agreements letter, keep an eye out for information in the future. 3. Office of Housing and Homelessness Solution <ul style="list-style-type: none"> ● 	<p>Medicaid Team: Jon Fujii, Vic Tolentino, or Alana Souza</p> <p>DHS: Harold Brackeen III, Homeless Programs Administrator</p>
	<p>Announcements & Adjourn</p> <ol style="list-style-type: none"> 1. Save the date: <ul style="list-style-type: none"> ● Hawaii Leadership Academy: September 9-11, 2024 (Hilo). Please register as soon as possible. 5 seats are open, hotel rates soon to change ● State Homeless Awareness & Housing Solutions Conference: November 14-15, 2024 (Oahu) Ko’olau Ballroom <p>Adjourned @9:59am The next Meeting is scheduled for September 4th, 9-10 am via Zoom</p>	<p>Brandee Menino, BTG Chair</p>